



February Computer Classes

Intermediate Excel

Monday, February 6, 10:30AM

Explore more advanced features of Microsoft Excel. Topics include using formulas and functions, absolute cell references, data sorting and filtering, and conditional formatting.

Creating a Website with WordPress

Monday, February 6, 3:30PM

Create your own website using WordPress. Learn how to use templates to create a site or create a site from scratch.

Microsoft Word for Beginners

Monday, February 13, 10:30AM

Learn how to create documents, apply good formatting, and to save and share your work using Microsoft Word.

Intro to Google Slides

Monday, February 13, 3:30PM

Learn how to create, edit and share online presentations using Google Slides.

Google Series: Google Docs/ Drive

Monday, February 27, 10:30AM

Learn how to create, edit and share online documents using Google's ever-evolving word processing, spreadsheet, presentation and calendar programs.

Intro to Google Sheets

Monday, February 27, 3:30PM

Learn about Google Sheets, Google's free online spreadsheet-based software. Explore creating spreadsheets as well as common spreadsheet functions, including sorting, filtering and other common data operations. Learn how to share your work and collaborate with others online.

Open Labs

Mondays, February 6, 13, 27, 12:00PM

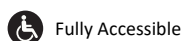
Are you having trouble with your email? Don't know how to cut and paste? Curious about Twitter or other computer programs and software? Patrons are welcome to use the lab and get one-on-one assistance by a tech instructor! **THIS IS NOT A CLASS!**



Richmontown
200 Clarke Avenue,
Staten Island, NY
10306
718-668-0413

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February Computer Classes

Learn to Type & Use a Mouse Wednesday, February 1, 11:30AM

Learn how to hold, click, and move the mouse and practice your typing/keyboarding skills.

Computer Basics

Learn about the various types and components of computers, including basic computer terminology, an overview of operating systems, and popular software applications.

- Thursday, February 2, 4:30PM
- Thursday, February 23, 11:30AM

Programming Fundamentals with Python part 1 Tuesday, February 7, 4:30PM

Learn the fundamentals of computer programming with the popular language Python. This class will cover concepts fundamental to all programming languages and provide an introduction to coding more generally.

Excel for Beginners Wednesday, February 8, 11:30AM

Learn the basics of working with spreadsheets using Microsoft Excel. Topics include entering data and formulas, moving and copying data, formatting & print previewing worksheets.

Intermediate Excel Thursday, February 9, 11:30AM

Explore more advanced features of Microsoft Excel. Topics include using formulas and functions, absolute cell references, data sorting and filtering, and conditional formatting.

Excel Genius: Logic Functions Thursday, February 9, 4:30PM

This class covers how to use conditional logic in formulas and functions, allowing you to create formulas that act differently in different circumstances. Topics covered include: IF statements, nested IF statements, AND & OR logic functions.

Create a Website using WordPress

Create your own website using WordPress. Learn how to use templates to create a site or create a site from scratch.

- Wednesday, February 15, 4:30PM
- Tuesday, February 21, 12:30PM

HTML & CSS Basics

Learn the basics of creating a simple web page using HTML and CSS. In this class, we are going to be able to create a single web page with images, text, and links.

- Thursday, February 16, 4:30PM
- Wednesday, February 22, 12:30PM

Excel Genius: Conditional Stat Functions Tuesday, February 21, 6:00PM

This class covers how to take the basic logic from Class 1 and use it to create functions that process data based on conditions. Topics include SUMIF / AVERAGEIF / COUNTIF and SUMIFS/ AVERAGEIFS / COUNTIFS.

Email Basics Wednesday, February 22, 6:00PM

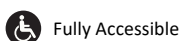
Learn the fundamentals of computer programming with the popular language Python. This class will cover concepts fundamental to all programming languages and provide an introduction to coding more generally.



St. George
5 Central Avenue,
Staten Island, NY
10301
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Excel Genius: Pivot Tables

Thursday, February 23, 4:30PM

This class will cover Pivot Tables, a powerful tool used to analyze relationships between data. We will cover setting up data for use in Pivot Tables, how to format results, filtering techniques, and interactive elements.

Internet Basics

Tuesday, February 28, 12:30PM

Continue learning the fundamentals of computer programming with the popular language Python. This class continues cover concepts fundamental to all programming languages and provide an introduction to coding more generally.

Open Labs

February 1, 2, 7, 8, 9, 15, 16, 1:30PM

February 21, 22, 23, 28, 2:30PM

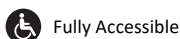
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Library

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Fully Accessible

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